



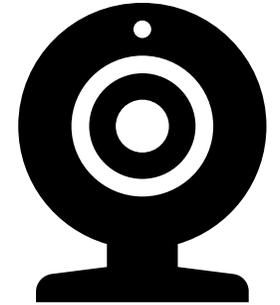
# CECC School Reopening Plan

Presented by Cortelyou Early Childhood  
Center & Cortelyou Academy Administrative  
Teams

Presented on Monday, August 10<sup>th</sup>, 2020

# Welcome to our Re-Opening Plan Presentation!

- Please mute your microphones on your device and feel free to turn your webcam on or off.
- If you have any questions - please leave them in the chat. There will be a Q&A session at the end of the presentation.



# CECC's Administrative Team

## **Executive & Administrative Directors:**

*Leonie & Sophia Francis*

## **Educational Directors:**

*Ms. Cuffy and Ms. Johnson*

## **Office Administrator:**

*Ms. Charles*



## **Family Worker:**

*Ms. Judine*

## **Accounts Team:**

*Mr. Francis & Mr. Nicholas*

# Academic Year 2020-2021

Welcome Families!

This year we look forward to ...

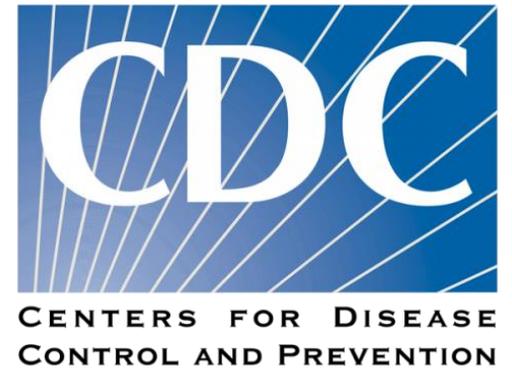


- Reopening safely following all necessary protocols.
- Keeping all CECC families and staff healthy and safe.
- Supporting our students emotional and social well-being.
- Continuing students' academic studies across all curricular areas.

# Pandemic Impact on Families

- We understand the emotional impact that the pandemic may have had on families. We are prepared to support our children as they navigate these unprecedented life events.
- As parents you may feel guilty, confused or uncomfortable about allowing your child to return to school. However, we assure you that we will do all that we can to keep our school community healthy and safe.
- We understand the financial constraints that may have been imposed on some families due to reduction of work hours, loss of employment, and housing challenges during this time.

# Center for Disease Control



- According to the CDC the best available evidence indicates that children are far less likely to suffer from severe COVID-19 symptoms. So far in this pandemic, the number of ill children are significantly less than the last five flu seasons.
- At the same time, the harms attributed to closed schools affect the social, emotional and behavioral health, economic well-being, and academic achievement of children, in both the short and long term, which can be very significant.
- Further, the lack of in-person educational options disproportionately harms low-income and minority children and those living with disabilities.
- **CECC families have access to private education, which affords you small class sizes, individualized attention and an intimate-sized school environment. This allows your family to rely on our educational services and afterschool programs to meet the needs for your student. Your investment in private education never mattered more.**

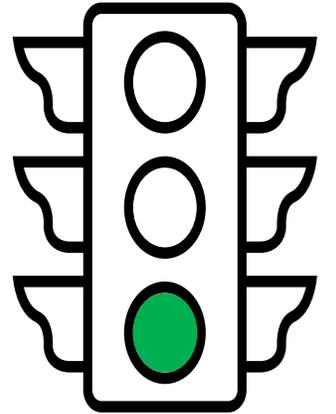
# American Academy of Pediatrics (AAP)

- Schools are fundamental to child and adolescent development and well-being, and provide our children and adolescents with academic instruction, social and emotional skills, safety, reliable nutrition, physical/speech and mental health therapy, and opportunities for physical activity, among other benefits. Beyond supporting the educational development of children and adolescents, schools play a critical role in addressing racial and social inequality.
- With the above principles in mind, the AAP advocates that **all policy considerations for the coming school year should start with a goal of having students physically present in school.**



# NYC Department of Health/ NYS Department of Education

- NYCDOE and DOHMH has given the **Green Light** for schools to reopen for in-person instruction for academic year 2020-2021 utilizing various learning models.
- All childcare programs are required to develop a reopening safety plan. CECC's reopening safety plan is posted in the lobby of all school buildings and will be made available on the school's website.

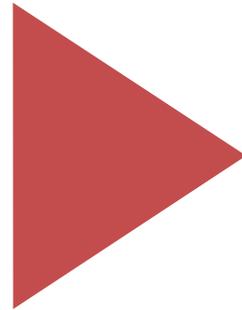


# Cortelyou Early Childhood Center's Plans for 2020-2021

*\*Except for the DOE's Pre-K for All Program.*

## PLAN A

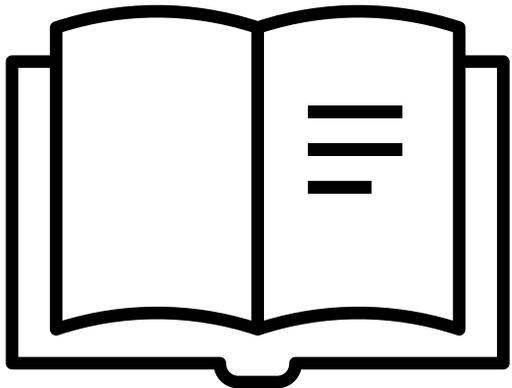
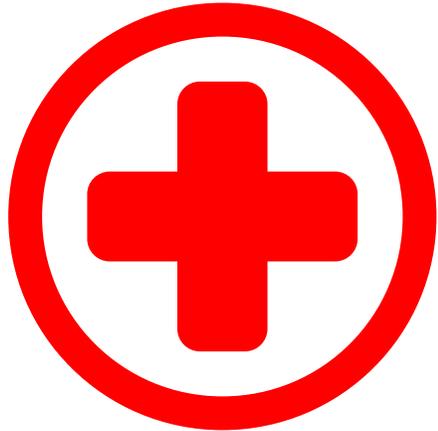
In-Person  
Instruction



## PLAN B

Remote  
Learning in  
Virtual  
Classrooms

# In-Person to Remote Learning Transition



While we acknowledge Governor Cuomo's decision and that the reopening plan for NYS schools is fluid and constantly changing, it is our responsibility to have the health and safety of *our* community foremost in mind.

To that end, CECC will begin the 2020-2021 school year in-person on Tuesday, September 8th and transition ***if necessary*** to remote learning classrooms.

# In Class Instruction & Safety Precautions

## Face Shields

Face Shields will be provided for each K-5 student.

## Face Masks

Face coverings will be required for all K - 5 students. All other grades are optional.

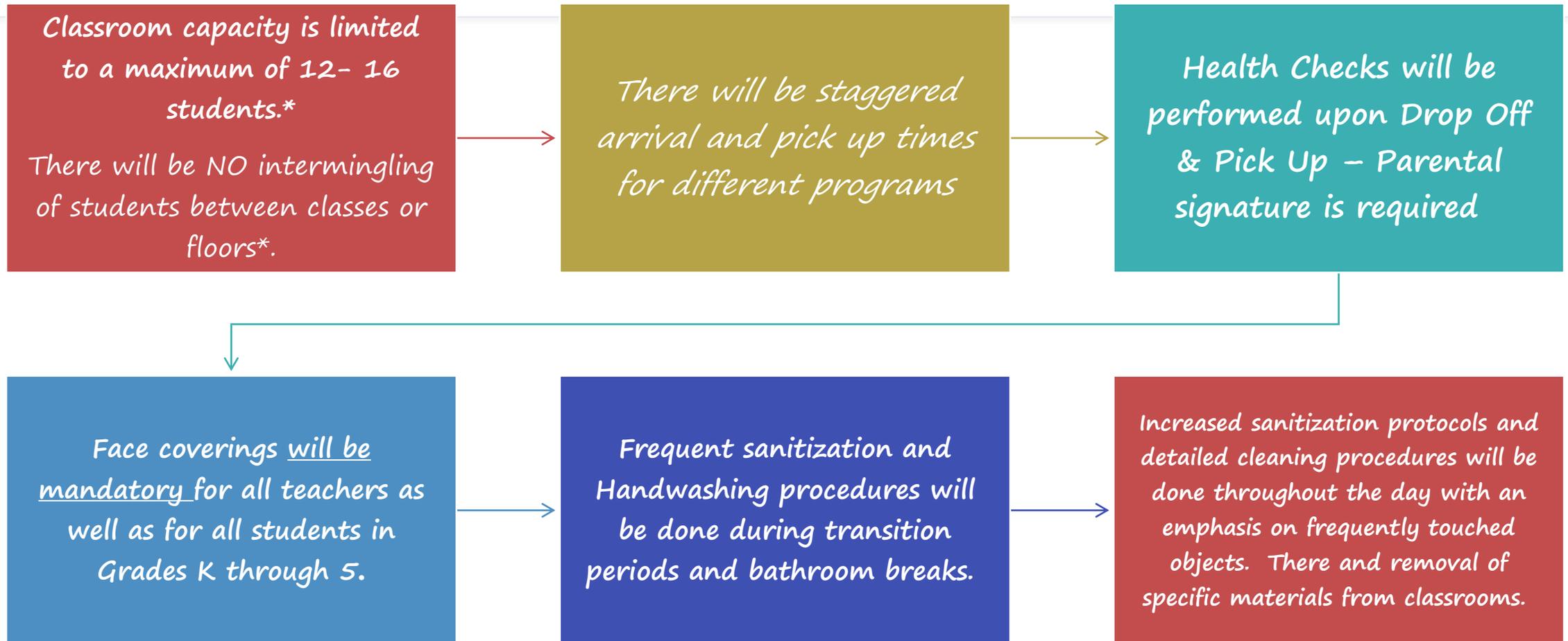
## Single Desks

Single Desks will be utilized and spaced 3-feet away in 1<sup>st</sup>-5<sup>th</sup> grade rooms.

## Social Distancing

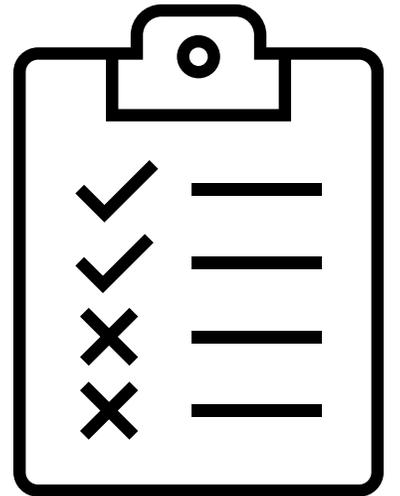
With social distancing, children will interact primarily with their class teacher and classmates. The average class size will be 12-16 students based on room size. Also, CECC plans to repurpose and reallocate space if needed to meet space requirements.

# Safety Protocols to be Implemented



# Safety Protocols (detailed)

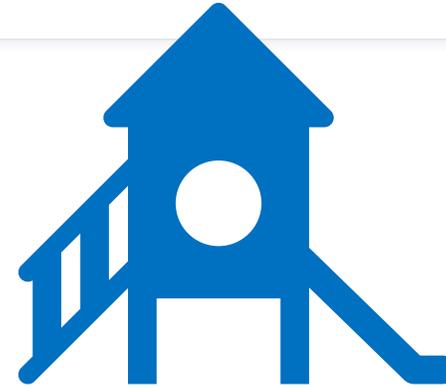
- Health Screenings will be conducted upon arrival. This will include basic health screening questions and temperature checks.
- Students will be required to wash their hands upon arrival, during transition periods, and after bathroom visits.
- All children in K to 5<sup>th</sup> Grade are required to wear face coverings.
- Toys will be sanitized using soap, water and bleach solutions.
- Highly-touched surfaces will be cleaned & disinfected frequently.
- All CECC staff are trained in advanced First Aid & CPR, as well as Responding to Emergency Training. A school nurse is available on-call.
- All windows will be opened in each classroom to necessitate air circulation.
- If you intend to travel out of state or abroad, kindly inform the school administration\*.
  - Children will be required to quarantine for 14 days before returning to school after such travel.



# Additional Building Safety Protocols

- **Playgrounds:**

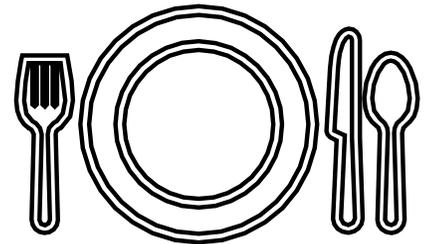
Only one class will be allowed on the playground at a time.  
Playground equipment will be cleaned & disinfected before and after use.



- **Cafeteria:**

The Academy building's cafeteria will no longer be of use for this school year.

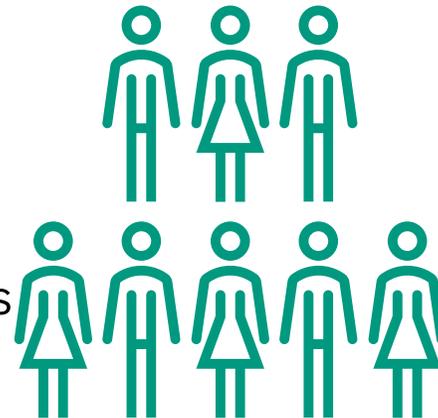
All school meals will be served in the classrooms.



- **School Assemblies:**

All assemblies will be held virtually.

There will be no other assembly or congregation of students allowed for the duration of 2020. i.e. No Winter Show



# Frequent Hand Sanitization



CECC will have sanitization protocols in place and have sanitizers available throughout all school buildings. Children will wash and sanitize their hands frequently throughout the school day.

## **Locations of Hand Sanitization Stations:**

- School Lobby
- Teacher's Desk
- Multiple sanitizers within classroom
- Hallway Walls
- Playground Area

Also, a sink with running water is available within 10 feet of every classroom and within some classrooms.



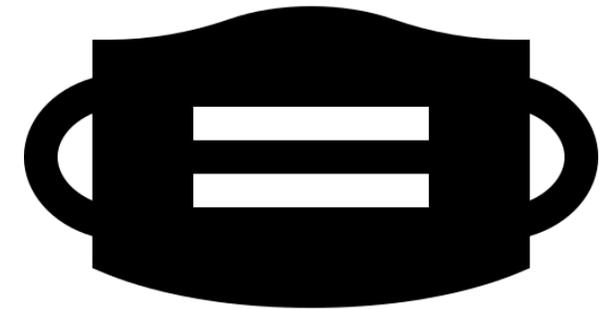
# Face Coverings and PPE Usage

According to CDC, "*Masks may help prevent people who have COVID-19 from spreading the virus to others.*"

However, universal face covering is not always possible in the school setting for many reasons such as: *developmental stage, respiratory needs, tactile aversion, or discomfort.*

Schools and families can work together to teach children to wear masks for long periods of time.

The school will provide several "Mask Breaks" throughout the day i.e. *mealtimes, outdoor play, etc.*



# Children & Staff: Symptoms and Test Results



- Parents should keep their child at home if he/she is ill. The same rule applies for all staff.
- Any student or staff member with a fever of **100 degrees** or greater should not report to school or work.
- Anyone displaying any symptoms of COVID-19 should not be present in school.
- Parents will be immediately notified to pick up a child who exhibits any symptoms of COVID-19 while in school. **The child must be picked up within one hour.**
- Parents must take the sick child to the doctor and submit health clearance documentation to be allowed to return.
- Families will be notified if a child or staff is tested positive for COVID-19. Contact tracing will commence.
- Families should have a contingency plan if school should be closed/shut down temporarily and refunds will not be available.
- Parents must model good community citizenship to safeguard our school environment for our students and families.

***Disclaimer: Parents must execute good judgement and honor our school's safety protocol. Any infraction or gross negligence are grounds for termination of childcare services.***

# COVID-19 Testing

All staff and students are required to report testing results to our school. There are (2) different types of tests:

- Viral Test (swabs) - this checks see if you currently have the virus.
- Serologic Blood Test - this checks to see if you have antibodies for the virus, which means that you were exposed in the past.

CECC is requesting that all teachers and students remit a COVID-19 antibodies test prior to the commencement of the school year.

If there are suspected cases of COVID-19 exposure within our school - testing protocols will be in place.

# NYC DOE Protocol for Confirmed Cases

Conclusion of Investigation	During Investigation	Post Investigation
<b>A.</b> 1 confirmed case	Close Classroom	Classroom remains closed for 14 days; students and staff in close contact with positive case self-quarantine for 14 days.
<b>B.</b> At least 2 cases linked together in school, same classroom	Close Classroom	Classroom remains closed for 14 days; students and staff in close contact with positive cases self-quarantine for 14 days
<b>C.</b> At least 2 cases linked together in school, different classrooms	Close school	Classrooms of each case remain closed and quarantined, additional school members are quarantined based on where the exposure was in the school (e.g., the locker room);

# Nursery Classrooms (Two Year Olds)

## In Person Instruction **ONLY**

- Nursery Class Size: (12) Children and (2) Staff
- Masks are not required for two-year old students. Masks are required for all teaching staff.
- Remote Learning will **ONLY** be available if NYC schools are mandated to close.
  - This program will be **OPTIONAL** for two-year old students.



# Toddler Classroom (Three Year Olds)

## In Person Instruction Only



- Toddlers A, B, C Class Size: (15) Children and (2) Staff
- Toddler D: (18) Children and (3) Staff
- Masks are not required for three-year old students. Masks are required for all teaching staff
- Remote Learning will be available **ONLY** if NYC schools are mandated to close.
  - This program will be **OPTIONAL** for three-year old students.

# Nursery/Toddlers Schedule

TIME	ACTIVITY
7:00am -9:05am	Arrival/Breakfast/Free Play/Bathroom
9:05am -9:30am	Devotion/Morning Meeting/Learning Time
9:30am - 10:15am	Music & Movement/ Small Group Activity
10:15am - 11:15am	Morning Snack/ Outdoor Play/Learning Centers
11:15am - 12:30pm	Prep for Lunch/Lunch/Bathroom/ Prep for Nap
12:30pm - 2:45pm	Storytime & Sing Along/Naptime
2:45pm -3:40 pm	Wake up & Bathroom/Snack Time
3:40pm -4:00pm	Spanish
4:00pm - 4:30pm	Free Play
4:30pm - 4:45pm	Story Time
4:45pm-5:15pm	Music & Movement/Bathroom
5:15pm -5:30pm	Prep to Leave/Dismissal

# Pre-K for All Options (ONLY) - DOE Sponsored Program



- **Remote Learning**

- Students do not attend in-person classes.
- Families are permitted to opt into Blended Instruction
  - Wednesday, November 4<sup>th</sup>, 2020
  - Monday, January 4<sup>th</sup>, 2021

- **Blended Class Program**

- Students attend school in-person and remotely. Each student will be assigned to a specific cohort and scheduled to attend school on specific days only.
- i.e. **Cohort A:** Mondays & Wednesdays; **Cohort B:** Tuesdays and Thursdays with each cohort possibly alternating in-person Fridays or remote Fridays for all students (TBD)

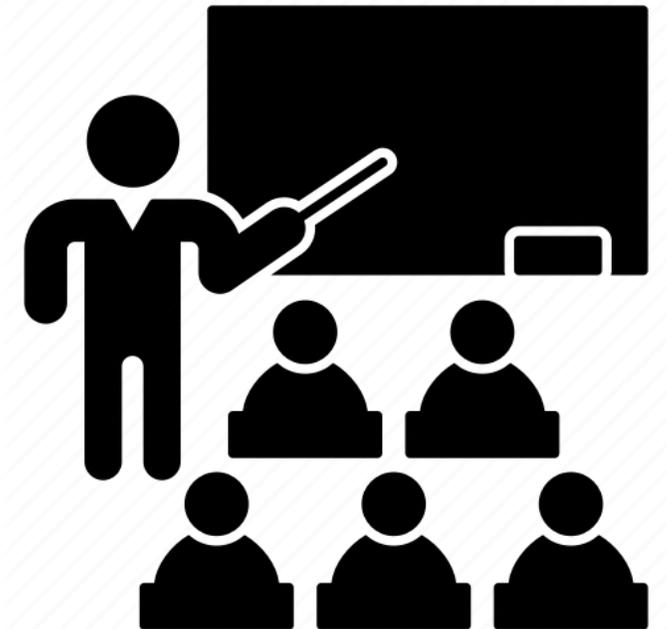
- **In-Person Class**

- Student attends school (5) days per week.
- Any situation that may arise that compromises the safety and integrity of school programming, all in-person classes will default into a Blended Class format.

# Pre-K Classroom (Four Year Olds)

## Remote, Blended and In Person Instruction Models

- Class Size: (15) Children and (2) Staff
- Masks are optional and not required at this time for Pre-K students. We will keep families posted if there are any changes to this guidance.
- Masks are required for all teaching staff

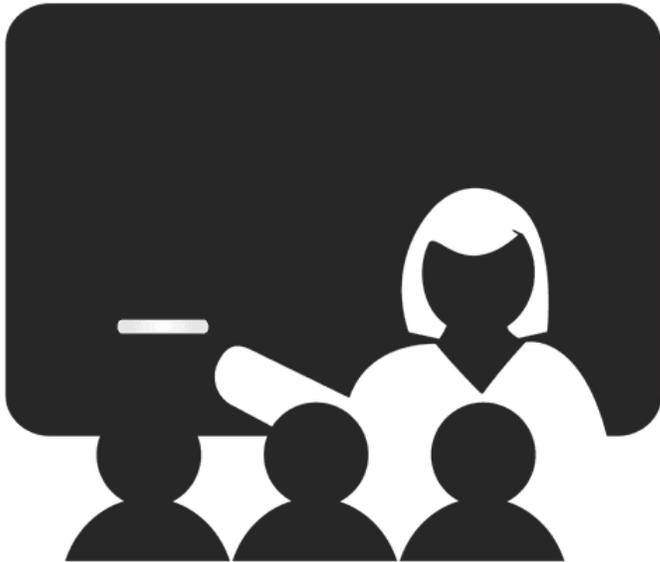


# Sample Pre-K Schedule

Time	Activity
7:00am-8:00am	Early Drop Off Families Only
8:00am-8:30am	Arrival/Health Checks/Handwashing/Toileting/Free Play
8:30am-9:00am	Breakfast
9:00am-9:25am	Morning Meeting
9:25am-10:30am	Learning Centers #1/Small Group Instruction
10:30am-11:00am	Music Movement OR Outdoor Play OR Nature Walk
11:00am-Noon	Learning Centers #2/Small Group Instruction
Noon-12:45pm	Prep for Lunch/Lunch/Toileting
12:45pm - 1:00pm	Outdoor Break OR Story Time OR
1:00pm-1:45pm	Naptime
1:45pm - 2:00pm	Wake up & Bathroom
2:00pm-2:20pm	Closing Circle/Dismissal
2:20pm-5:30pm	Extended Day Service available

# Kindergarten through 5<sup>th</sup> Grade

## In Person Instruction Only



- Remote Learning will be available and mandatory **ONLY** if NYC schools are ordered to close.
- Class Size: (15) Children and (1) Teacher
- Masks are required for K-5 Classroom Students. Masks are required for all teaching staff
- Students & Teachers will be provided face shields.

# Example In-Class Instruction Schedule K-5

	Monday	Tuesday	Wednesday	Thursday	Friday
7:30am-8:00am	Arrival/Breakfast	Arrival/Breakfast	Arrival/Breakfast	Arrival/Breakfast	Arrival/Breakfast
8am-9:00am	Do Now Assignment Spanish (Grade 1) Current Events/S&L	Do Now Assignment Spanish ( Grade 2) Current Events/S & L	Do Now Assignment Spanish (Grade 3) Current Events/S&L	Do Now Assignment Spanish (Grade 4) Current Events/S&L	Do Now Assignment Spanish (Grade 5) Assessments
9am-10:30am	English Language Arts	English Language Arts	English Language Arts	English Language Arts	Assessments
10:30am- 11:45pm	Math	Math	Math	Math	Performing & Creative Arts
Noon	LUNCH/Recess	LUNCH/Recess	LUNCH/Recess	LUNCH/Recess	LUNCH/Recess
1pm to 2pm	Computer (Gr. 2) Science	Social Studies	Science Computer (Grade 4)	Social Studies	Physical Education
2pm to 3pm	Global Studies	Science Computer (Grade 1)	Global Studies Computer (Grade 5)	Computer (Grade 3) Science	Homework Preparation
3-5:30pm	After School	After School	After School	After School	After School

**Please Note:**

**\*Kindergarten Schedule does not include Computers and their Recess Periods may run longer.**

**\*All Meals will be served within their respective classrooms.**

**\*Each class has a Morning Outside Period and a Recess Period after Lunch.**

**\*There will be scheduled bathroom breaks; as well as, students can go to the bathroom independently.**

# Example Remote Learning Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
9am-10:30am	ELA/Math <i>Live Instruction</i>	ELA/Math <i>Live Instruction</i>	ELA/Math <i>Live Instruction</i>	ELA/Math <i>Live Instruction</i>	Assessments <i>Live</i>
10:30am-11:30am	Spanish Gr. K-2 Online Platforms	Computers Gr. K-2 Online Platforms	Spanish Gr. 3-5 Online Platforms	Computers Gr. 3-5 Online Platforms	
11am - Noon	Independent Work	Independent Work	Independent Work	Independent Work	Physical Education <i>Live</i>
Noon - 1pm		<i>Virtual Lunch</i>		<i>Virtual Lunch</i>	
1pm to 2pm	Social Studies	Science	Global Studies	Science/Health	Fun Friday as scheduled
2pm to 3pm		Independent Work	Teacher Office Hours 2pm-3pm <i>Live</i>	Independent Work	

# Students with Disabilities

During these times, there will be limited space available to accommodate outside contracted service providers. Parents with children receiving services **MUST** make arrangements with the educational director OR have these services provided at home. We must take all precautions to safeguard the health & safety of our school's environment for all students and staff.

Similarly, if any parents believe that their child are displaying any developmental delays or challenges and may require additional support services, please feel free to reach out to the Family worker, Ms. Judine at 718-282-6077 or [JChristian@mycecc.com](mailto:JChristian@mycecc.com).

# Changes to School Schedule & Programming



**SCHOOL HOURS WILL VARY  
FOR EACH PROGRAM.  
(PRESCHOOL VS. ELEMENTARY)**



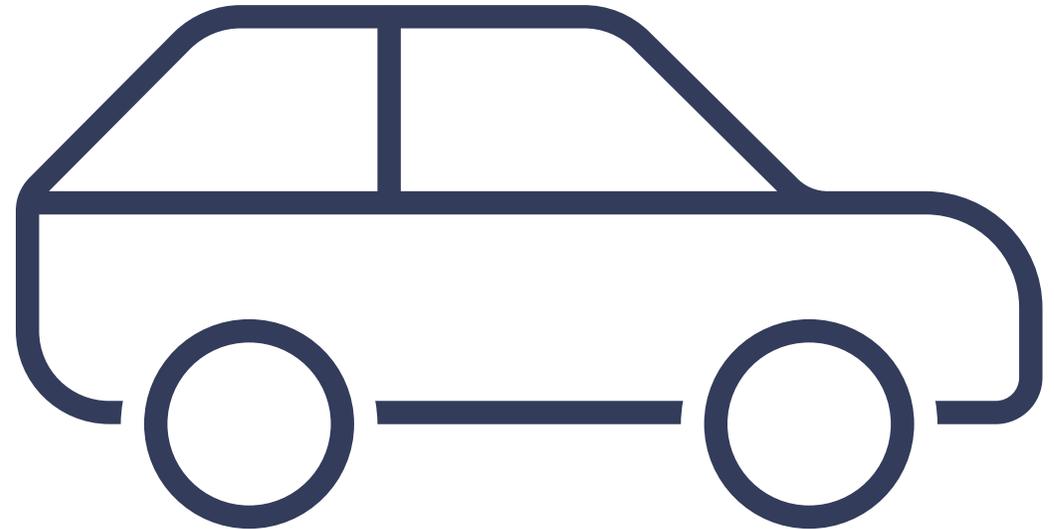
**AFTER SCHOOL PROGRAMMING IS  
FROM 3:00PM TO 5:30PM SHARP.**

# Staggered Drop Off & Pick Up Times for Preschool Students

Preschool Parents will be required to choose a Drop Off & Pick Up Window for their child. CECC's staggered schedule and reduction of in-person class time will reduce the risk of Covid-19 spread.

## The time slots are as follows:

- 7:00am-4:30pm
- 7:30am-5:00pm
- 8:00am-5:00pm
- 8:30am-5:30pm



**There is no admission after 9:05am. For security and sanitization purposes, our building will be locked down until dismissal. *Parents as well as non-essential visitors are NOT permitted beyond the lobby doors.***

# Staggered Drop Off & Pick Up Times for K-5 Students

## For Kindergarten Students Only:

- 7:30-4:30 (*For families who require breakfast*)
- 8:00-5:00 (*For families who DO NOT require breakfast*)

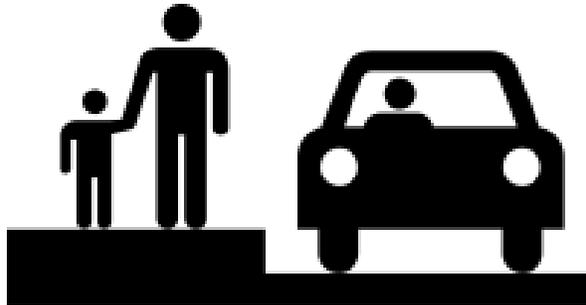
## For Elementary Students (without After School\*):

- 7:30am-3:00pm (*For families who require breakfast*)
- 8:00am-3:00pm (*For families who DO NOT require breakfast*)

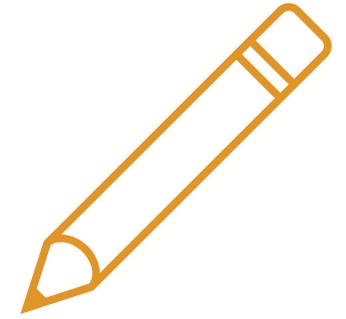
***There is no admission after 8:35am. For security and sanitization purposes, our building will be locked down until dismissal times. Parents as well as non-essential visitors are NOT permitted beyond the lobby doors.***

CECC's staggered schedule and reduction of in-person class time will reduce the risk of Covid-19 spread.

\*Elementary School Students who are enrolled with after school services stay in school from 3:00pm-5:30pm.



# Nursery & Toddler Supply List



- **Please label everything that belongs to your child.**
- 2 notebooks, 2 packets construction paper, 2 reams copy paper
- 1 box Crayons (jumbo), 1 box Markers (jumbo),
- 1 box Dry Erase Markers (jumbo) **(3yrs only)**, 1 Coloring Book **(3yrs only)**, 2 glue sticks **(3yrs only)**
- 2 bottles glue
- 1 plastic apron/smock
- 1 boxes tissues **(monthly)**, 1 packets of Baby wipes **(monthly)**, 1 packet Antibacterial wipes **(monthly)**, 1 Bottle of APPROVED Hand Sanitizer **(monthly)**, A+D Ointment
- Side opening Pull ups **(for children who are not potty trained)**
- Cot Sheet **(must be sent weekly / Must be labeled)**, Complete change of clothes **(labeled)**
- 2 pictures **(1 self-portrait & 1 family portrait)**
- 2 story books to donate to classroom library - **Age appropriate (Fiction & Non-Fiction)**
- 1 pack of small & 1 pack large paper plates (for Craft)

# Pre-K for All Supply List

- (2) Packs of Wipes
- (2) Facial tissue boxes
- (2) Pack of Antibacterial/Disinfecting Wipes
- (2) Bottles of Bleach
- (2) Composition notebooks
- Jumbo pencils with sharper
- Regular sized number 2 pencils
- Glue sticks
- Liquid glue
- Shoes with Velcro
- Hand sanitizer
- Change of clothes for appropriate season
- (1) Crib sized fitted sheet
- (1) Coloring book
- Family photos and individual child's picture

# K through 5th Grade Supply List

*\*Note: There will be decreased sharing of classroom supplies.*

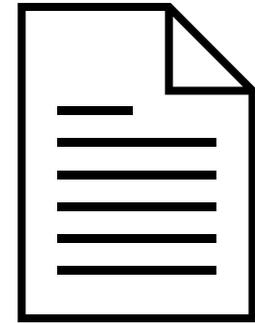
Kdg. - 2 <sup>nd</sup> Grade	3 <sup>rd</sup> - 5 <sup>th</sup> Grade
<ul style="list-style-type: none"> <li>• 8 marble notebooks, 5 double pocketed folders, 2 coloring books, 2 nonfiction books (for class library)</li> <li>• 1 12in/cm plastic ruler</li> <li>• Large Plastic storage container (15 Quart OR size range 12x10x4)</li> <li>• 2 packs loose-leaf paper, 4 reams of copy paper (per semester)</li> <li>• 1 box 64 crayons, 1 pack colored pencils, 1 pack washable markers, 2 packs #2 pencils (<b>No mechanical pencils</b>)</li> <li>• 1 pair scissors, 1 sharpener</li> <li>• 1 children's dictionary- preferably Webster's.</li> <li>• 1 sketch/drawing pad, 2 packs Large erasers (<b>No designed shape erasers</b>), 2 bottles glue</li> <li>• 1 box tissue (monthly)</li> <li>• Index cards</li> <li>• Chrome book or lap top computer (<b>Grades 1-2</b>), 1 USB Flash Drive (<b>Grades 1-2 Only</b>)</li> </ul>	<ul style="list-style-type: none"> <li>• 8 marble notebooks, 5 double pocketed folders, 1 sketch/drawing pad</li> <li>• Large Plastic storage container (15 Quart OR size range 12x10x4)</li> <li>• 1 pack loose leaf paper, 1 pack colored card stock, 4 reams copy paper (per semester), 2 packs graph paper</li> <li>• 1 box 64 crayons, 1 pack washable markers, 1 pack colored pencils, 1 pack highlights, 1 pack ball point pens, 2 packs #2 pencils (<b>No mechanical pencils</b>)</li> <li>• 1 pair of scissors, (1) 12in/cm plastic ruler</li> <li>• 1 pack large erasers (<b>No designed shape erasers</b>), 2 bottles of glue</li> <li>• 1 geometry set</li> <li>• Index Cards</li> <li>• 1 box tissue (monthly)</li> <li>• Chrome book or lap top computer, 1 USB Flash Drive</li> </ul>

# How Do I Secure My Child's Seat?

**EMAIL US OR WALK-IN** to our offices to submit your application package. **Inscription Fees (see the Tuition & Fees slides for more details) are due upon submission of the completed CECC Application Package**, which includes the following documents:

- Application for Admission
- Parent Supplemental Information Form
- Updated Physical w/ Immunization Records
- Cumulative Health Record
- Health Declarations Form
- CACFP Eligibility Forms for Meals (Both Sides)
- Emergency Contact Card

***Note: The Performing Arts program has been suspended for the upcoming school year until further notice.***

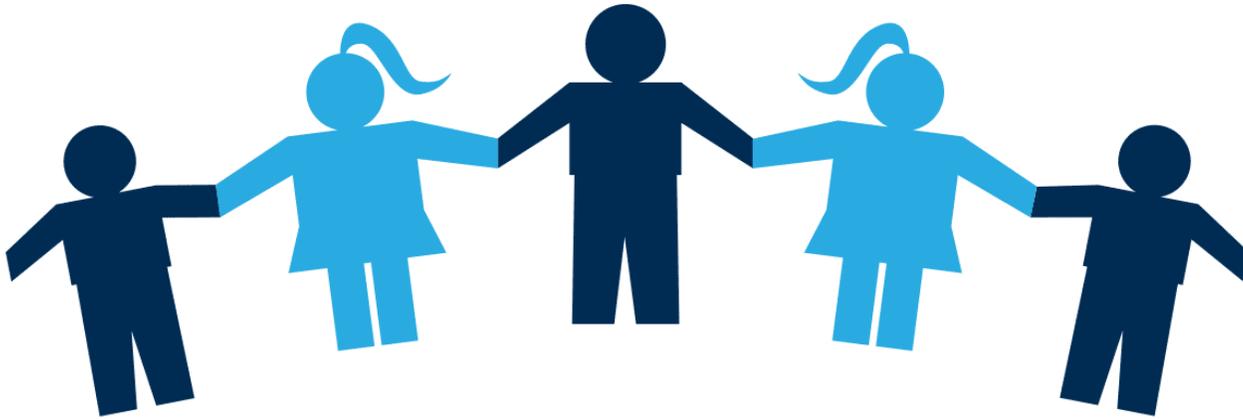


*Note: All Children attending CECC must take the COVID-19 Antibodies test before the start of school. Consult with your child's pediatrician.*



# Scholarship Opportunities (for K-5th Grade)

- **SCHOLARSHIPS FOR 2020-2021 ARE AVAILABLE** for qualifying families\*. HURRY!!! Slots are running low!
  - Children's Scholarship Fund has been providing partial scholarships for families in need with CECC for the past 3 academic years.
- Please check their website (<https://scholarshipfund.org/>) or send us an email [accounts@mycecc.com](mailto:accounts@mycecc.com) for more information.

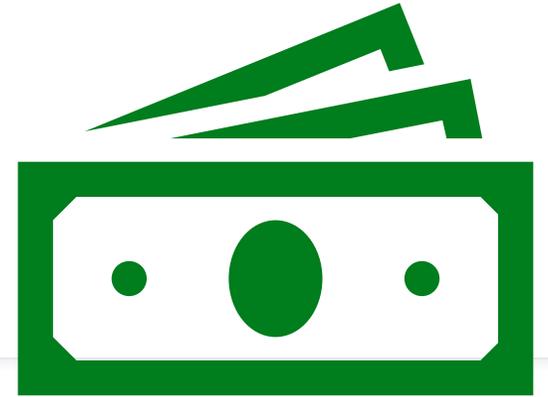


**Children's Scholarship Fund**

## **\*Qualifying Families:**

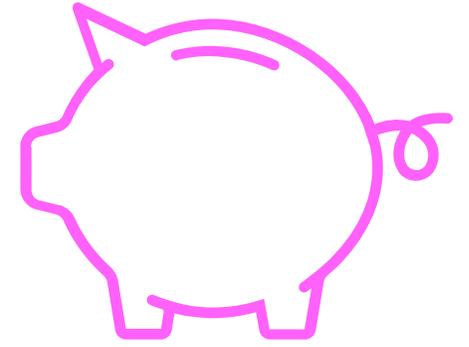
- *Children entering Kindergarten for the first time.*
- *1st-5th Grade children transferring from another public school.*
- *Current CECC families who have had CSF scholarships in the previous school year.*
- *Contact us to check if you're eligible.*

# Tuition & Fee Payment Policies



- Contactless, contactless, contactless!
  - Online, Weblink in your Parent Portal\*, Electronic Funds Transfer (EFT, automatic), Online Bill Pay (through your bank), over the phone\*\*.
- **\*\*Payments can only be made over the phone between the hours of 10:00 AM to 2:00 PM at 718-282-6077.**
- In-person payments can be made according to Fiscal Office Hours which will be posted on the monthly school calendar. Check and money orders can be left in the drop box at each site.
  - Payments can **NO LONGER** be left in children's backpacks for teachers.
- Emails will be required for all invoices, receipts, and statements.

## Tuition & Fee Policies (cont...)



- From now until the end of 2020 (September to December), there will be no processing fees across any of our online/electronic payment methods! HOORAY!
  - This applies to all credit/debit card payments and e-checks through our EFT system. This is TEMPORARY.
  - All other tuition & fee policies will remain the same (tuition due on the 5th each month, late payment fees, late pick up fees, etc.).
  - Please visit the [Admissions page](#) on our website for more information.

# Tuition & Fees for Grade School Children (1st to 5th Grade)



**Inscription**  
- \$500 annually



**In Class Instruction**  
- Monthly \$750



**With After School Services**  
- Monthly \$900



**Remote Instruction**  
- Monthly \$750  
FULL DAY SERVICES

# Tuition & Fees for Kindergarten Children



**Inscription**  
- \$400 for the year



**In Class Instruction**  
- Monthly \$800



**Remote Instruction**  
- Monthly TBD

# Tuition & Fees for 2-3-Year-Old Children



**Inscription**  
- \$200 annually



**In Class Instruction**  
- Monthly \$1,100



**Remote Instruction**  
- Monthly \$550

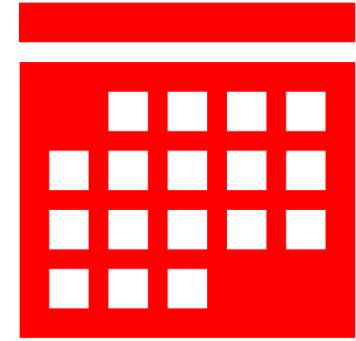
# Other Fees



**Monthly Meal Charge\***  
- Monthly \$150/\$75

For more information as it relates to other school fees (late fees, reinstatement fees, etc.), please visit [www.mycecc.com](http://www.mycecc.com) for more information or email us at [accounts@mycecc.com](mailto:accounts@mycecc.com).

# Other Tuition & Fee Information...



- Grade School (1<sup>st</sup> – 5<sup>th</sup> Grade) offers various tuition payment plan options. Please refer to the application or contact us via email for more information.
  - ***New Date (reminder):*** *The due date for any payments due under the annual, bi-annual, or down payment tuition plan options are now 8/14/2020.*
    - *Failure to make payments by 8/14/2020 will lead to a loss of any early payment discount.*
    - *Parents who have not selected a tuition option will revert to the default monthly option).*
- Discounts may be available to families who have more than one child enrolled. Please contact [accounts@mycecc.com](mailto:accounts@mycecc.com) for more information.

# Tuition & Fees for Universal Pre-K Program



**UPK ONLY**  
- FREE



**UPK Early Drop Off (EDO)  
Registration**  
- \$100 for the year



**UPK Early Drop Off (EDO)**  
- Monthly \$200



**UPK Extended Day (EXT)  
Registration**  
- \$315 for the year



**UPK Extended Day (EXT)  
In-person (5 days p/week)**  
- Monthly \$500



**UPK Extended Day (EXT)  
Blended/Hybrid**  
- Monthly \$250

For more information as it relates to other school fees (late fees, reinstatement fees, etc.), please visit [www.mycecc.com](http://www.mycecc.com) for more information or email us at [accounts@mycecc.com](mailto:accounts@mycecc.com)

# What's next?...

**Today, August 10th**  
- Re-opening Meeting

**Monday, August 17th** - CECC's offices re-open for parents to call and/or visit

**Tuesday, September 8th** - First day BACK TO SCHOOL  
*Half Days for the entire first week for 2s, 3s, UPK*  
*K-5 has service up to 3PM (no After School)*

**Friday, August 14th**  
- Parent Survey Due &  
Grade School Annual/Bi-annual/Down Payment Tuition Installments Due

**Wednesday, September 2nd** - Meet & Greet with Teachers (times will be staggered)

# Family Fun Day at the Park



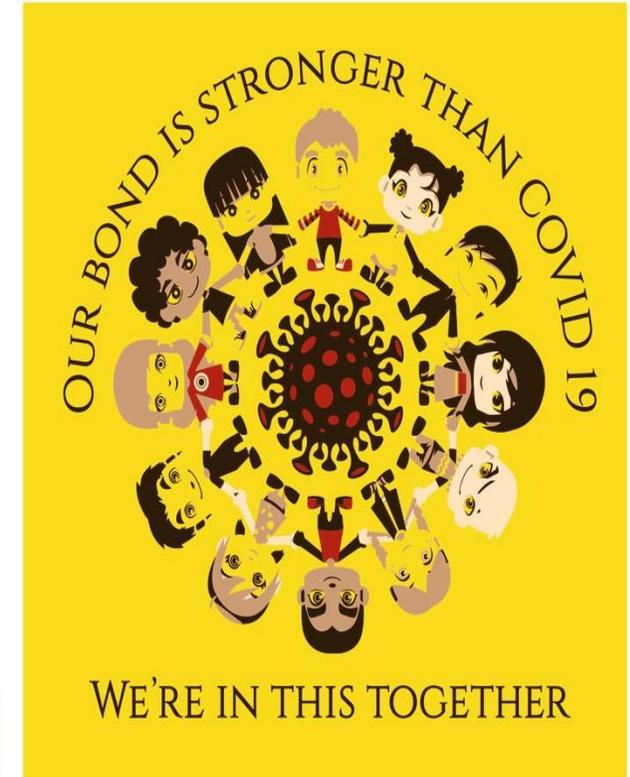
Tee shirt-COVID 19

YELLOW GOLD

chest graphic-khadi/water based plastisol



print colors



**We intend to host a Family Fun Day in September.**

**More information will be provided upon the reopening of school.**

# Frequently Asked Questions

- **What are CECC's plans for remote learning?**

- Remote learning is mandatory for Pre-K through 5<sup>th</sup> grade students. However, please note that K-5th Grade services are still provided in person.

- **Do all families have a choice for remote, blended, or in-person instruction?**

- The only program that CECC provides that will provide the option is the DOE's Pre-K for All program.
- For all other programs (Nursery, Toddlers, Kindergarten, 1st-5th Grade), all instruction will be provided in-person until further notice.

- **What are plans for Nursery & Toddler children regarding remote learning models?**

- There will be optional remote learning programs for our Nursery & Toddler classes. These programs come with fees.



# Frequently Asked Questions (cont...)

- **How far apart will students sit in the K-5th Grade classrooms?**
  - Students will be 3 feet apart from one another while in the classroom.
- **What if a child or a teacher begins to show symptoms related to COVID-19 while at school? What will CECC's response be?**
  - We will have a designated location to isolate those suspected of showing COVID-19 like symptoms. Areas of the classroom that the suspected person was in contact with will be blocked off and thoroughly disinfected.
  - For children, our staff will notify their parents and require them to pick the child up within one hour. After they have been picked up, the isolation area will be thoroughly disinfected. Parents for their classmates will be notified.
  - For staff, we will require them to return home and quarantine for the remainder of the week and get tested for COVID-19. If tests come back positive, the quarantine period will be extended by another week or so to ensure the 14-day period has been met.



# Frequently Asked Questions (cont...)



- **What happens if more than one child or teacher show symptoms and test positive for COVID-19?**

- The entire classroom will be shut down for two weeks. All students and staff should be tested and submit documentation proof for their results.
- Remote learning will be implemented for the quarantine period, and the classroom will be thoroughly cleaned, disinfected, and sanitized.

- **Will CECC provide masks for students?**

- CECC will have masks readily available for all K-5 students.

# Frequently Asked Questions (cont...)

- **Will parents or other non-essential visitors be allowed into the school building?**
  - No, only CECC staff, administrators, or other necessary visitors will be allowed on site (emergency personnel, etc.)
- **Will I be able to schedule a party for my child's birthday at school this year?**
  - No, CECC will not host birthday parties for children in adherence to health & safety guidelines and recommendations.
- **Will school bus transportation be available for my child (K-5th Grade) this academic year?**
  - At this time, the DOE Pupil Transportation has not advised as to how they will proceed with school bus service for this year.



# Frequently Asked Questions (cont...)

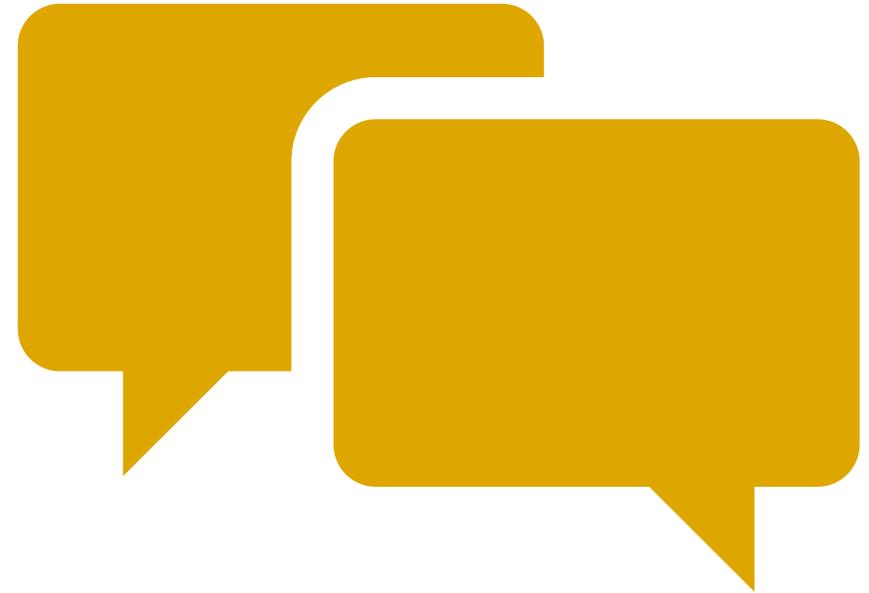


- **Do teachers live locally or commute on public transportation to get to and from work?**
  - It varies, current CECC staff use a variety of transportation methods including use of private vehicles, ride sharing, and walking along with other means of commuting.
- **How and when will children go outside? How often will that be?**
  - If the weather permits, children will go outside twice per day.
- **Will children still be required to wear school uniforms?**
  - Yes, all CECC students will still be required to wear appropriate school uniforms on specific days.
  - Monday, Tuesday, and Thursday all students should wear school uniforms.
  - Wednesdays are Spirit days and students should wear CECC school shirts.
  - Fridays remain dress down days for ALL preschool students and Gym Uniform Day for all elementary students.
- **What about Physical Education classes?**
  - For this upcoming school year, while physical education classes will be in session, students will not participate in contact sports nor will there be any use of shared equipment.
- **What happens if my family will be traveling out of state OR to a hot spot area specifically?**
  - Families who intend to travel outside of the tri-state area must notify the Educational Director of their travel plans. Again, parents must take the entire school family into consideration as it is everyone's responsibility to safeguard the school community.

# Question & Answer Session

We will take this time to respond to any additional frequently asked questions parents have left in the chat throughout this meeting.

For any questions that we could not get to today, we will be responding to those that we can provide answers for the following days individually by email.



**Email:** [info@mycecc.com](mailto:info@mycecc.com)

**Website:** [www.mycecc.com](http://www.mycecc.com)

**Cortelyou Main** (1110 Cortelyou Road):

718-282-6077

**Cortelyou Annex** (386 Marlborough Road):

718-856-2880

**Cortelyou Academy** (2739 Bedford Avenue):

718-421-9581

# Wrapping Up...



Thank you for coming to our virtual re-opening plan meeting for the 2020-2021 school year!

If you have any other additional questions, feel free to contact us by email (anytime) or by phone (as of August 17th) using one of the contact methods listed above.